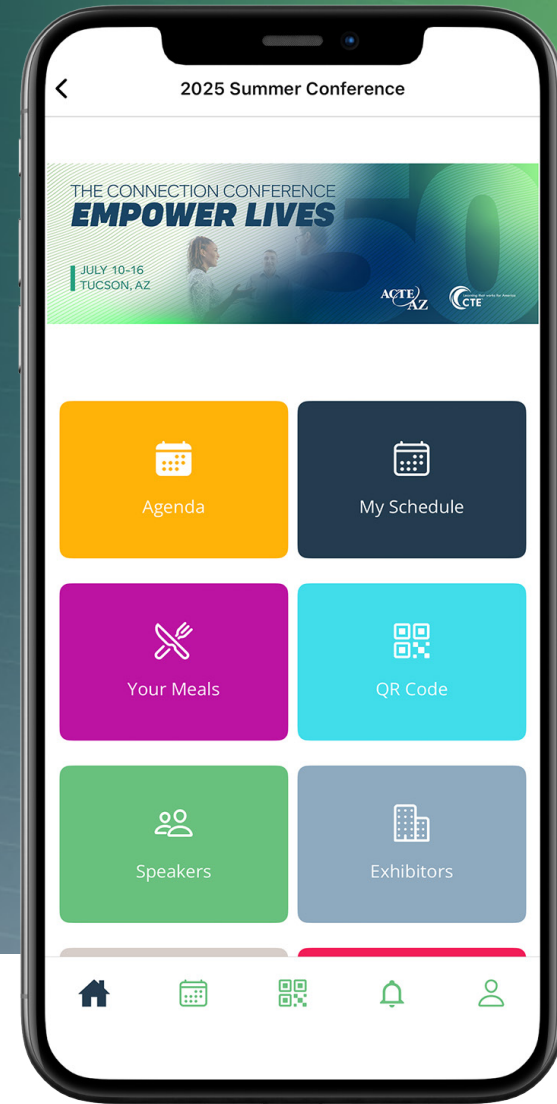




Exhibitor Conference App Instructions



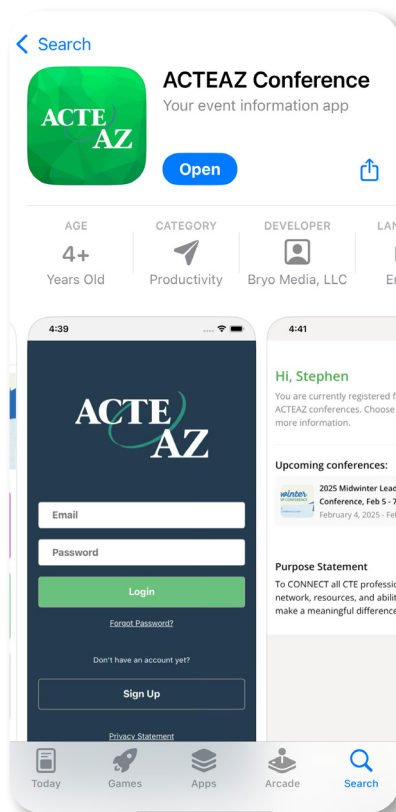
Thank you to our Visionary Sponsors:



Download and Install

1

Search “ACTE AZ Conference” in the iOS or Android app store to download the conference app. Or scan the QR Codes below.



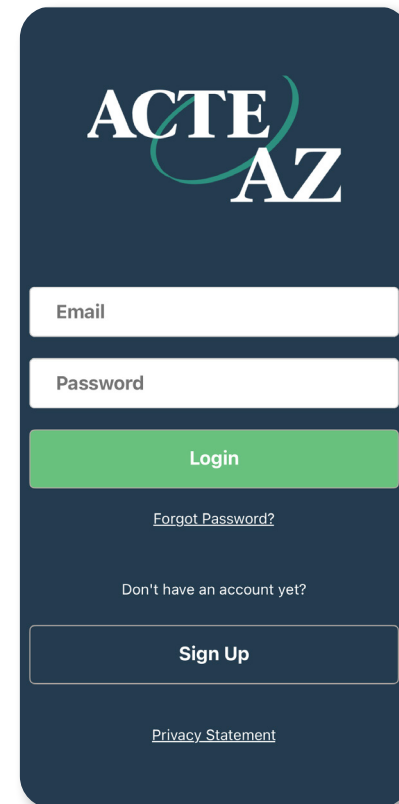
iOS



Android

2

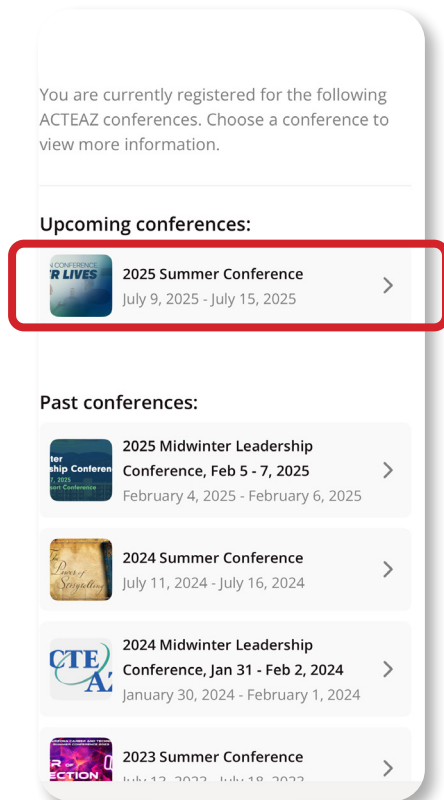
Once downloaded, log-in using the same email and password you used to register for the conference.



Download and Install

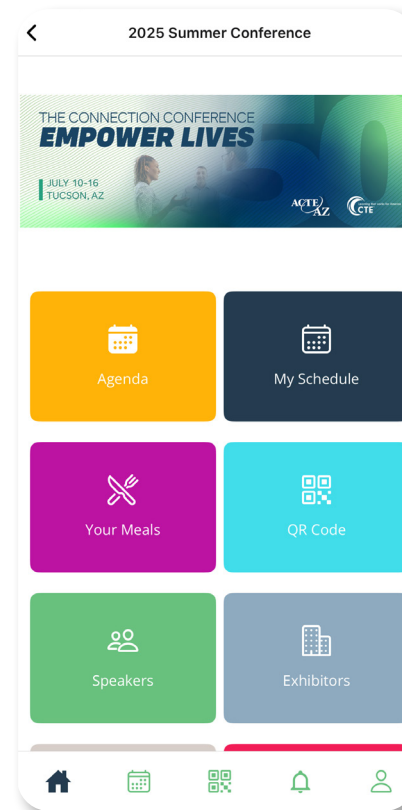
3

Under Upcoming conferences, select "2025 Summer Conference".

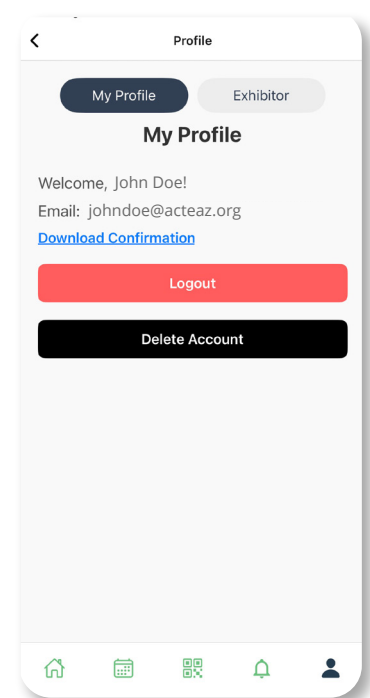
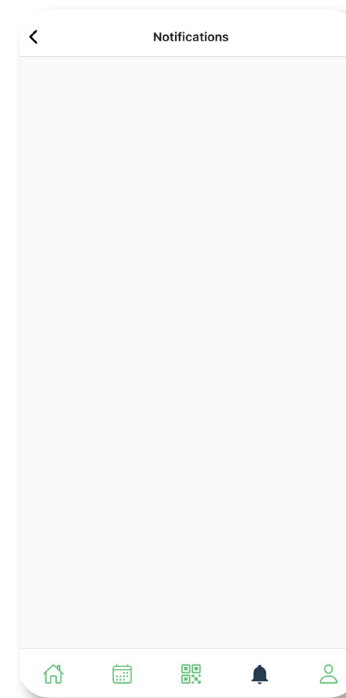
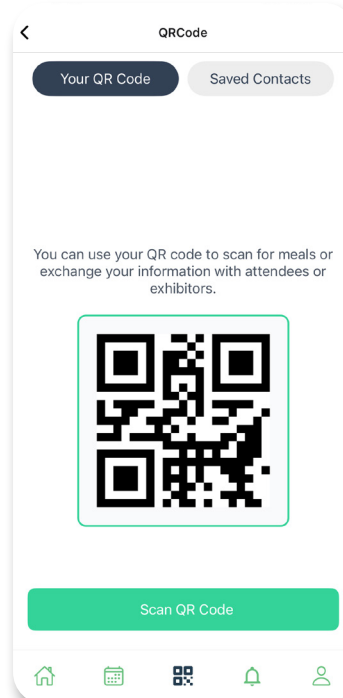
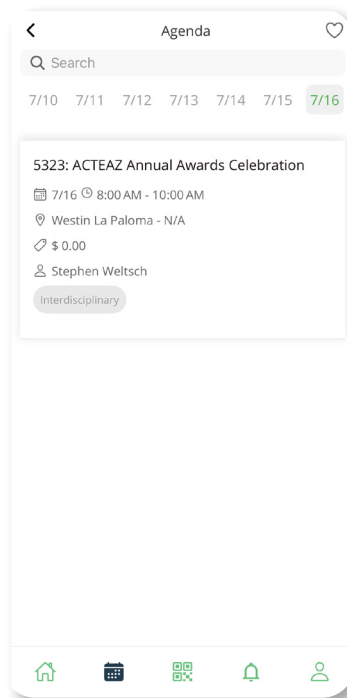
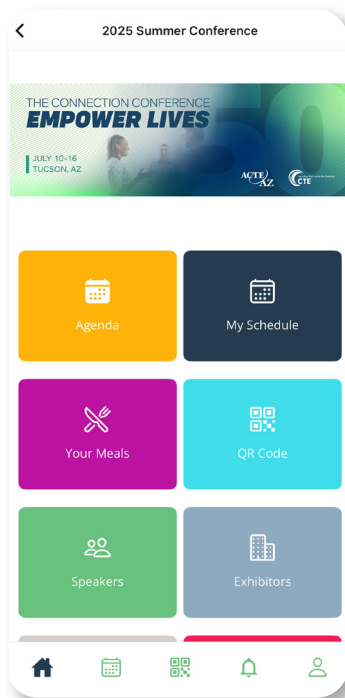
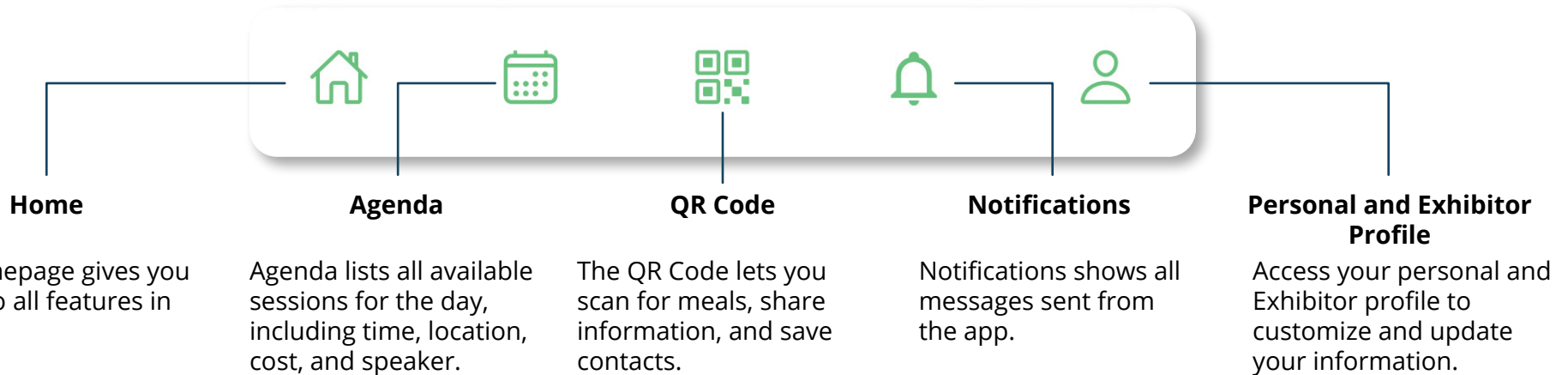


4

This will take you to the conference home page.



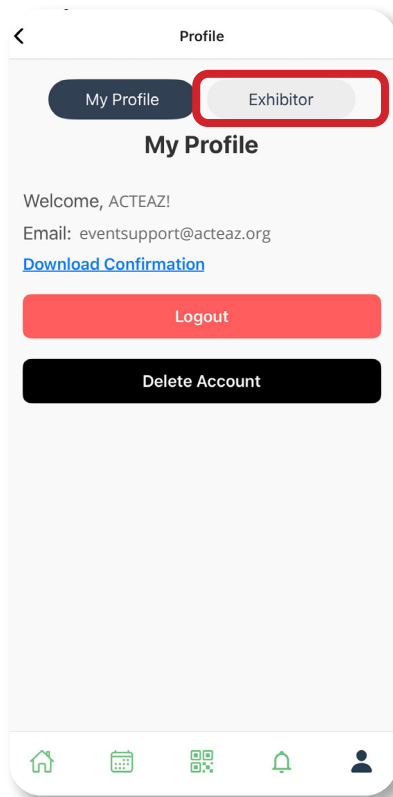
Bottom Navigation Bar



Customizing Your Exhibitor Profile

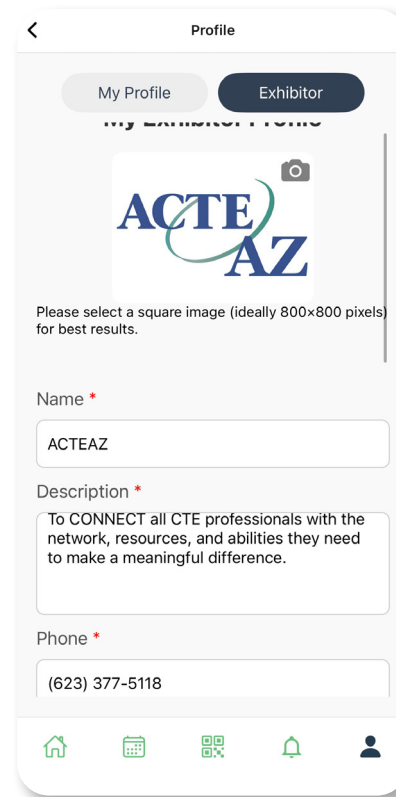
1

On the profile screen, click the Exhibitor option.



2

From here, you'll be able to customize each field of your profile.



Customizing Your Exhibitor Profile

3

Edit fields like your phone number, email, website, and social media accounts as needed. You can also update your profile picture and add photos to your gallery.

Profile

My Profile Exhibitor

Phone *

(623) 377-5118

Email *

eventsupport@acteaz.org

Website *

https://acteaz.org

Facebook

http://www.facebook.com/acteaz

Instagram

http://www.instagram.com/actearizona

LinkedIn

http://www.linkedin.com/company/acteaz

* Required fields

4

Once you've made your updates, click "Update Exhibitor Profile" to save your changes.

Profile

My Profile Exhibitor

http://www.facebook.com/acteaz

Instagram

http://www.instagram.com/actearizona

LinkedIn

http://www.linkedin.com/company/acteaz

* Required fields

Update Exhibitor Profile

Gallery

ACTE AZ

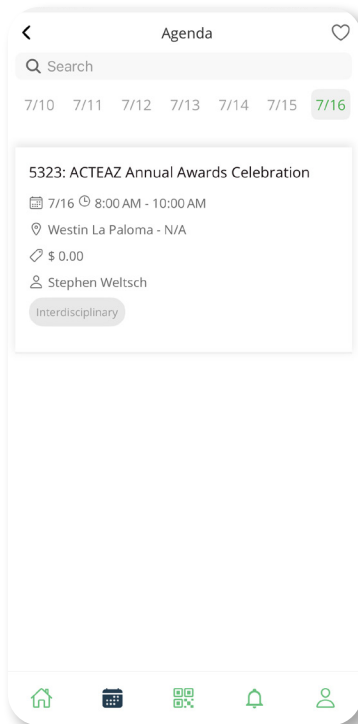
App Features



Agenda

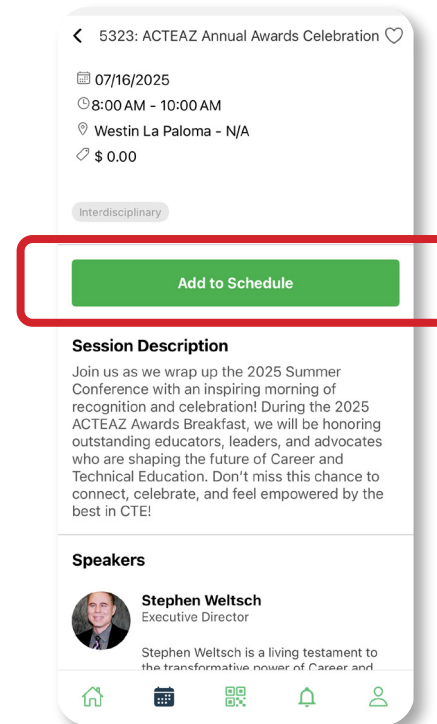
1

You can view the full list of sessions for each day of the conference.



2

Click on any session to see details such as time, location, cost, and speaker(s). You can also add no cost sessions to your personal schedule by clicking on "Add to Schedule".



App Features

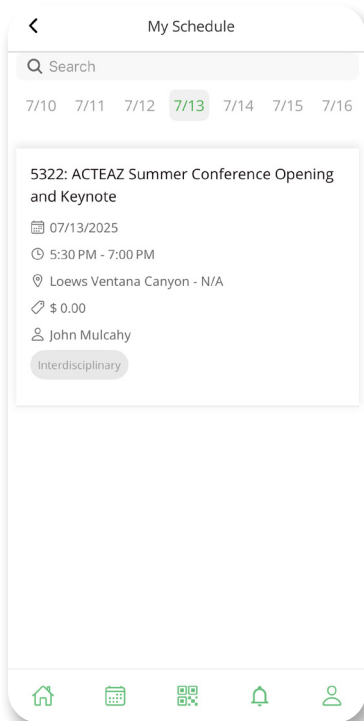


My Schedule

My Schedule displays all the No-cost, Premium, and Invite-only sessions you've saved for each day.

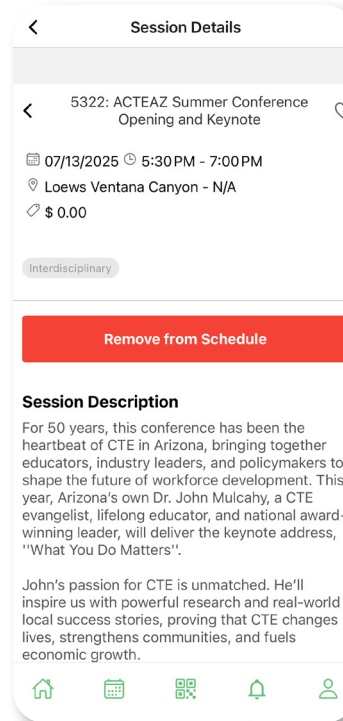
1

Select a specific date to view the sessions saved for that day.



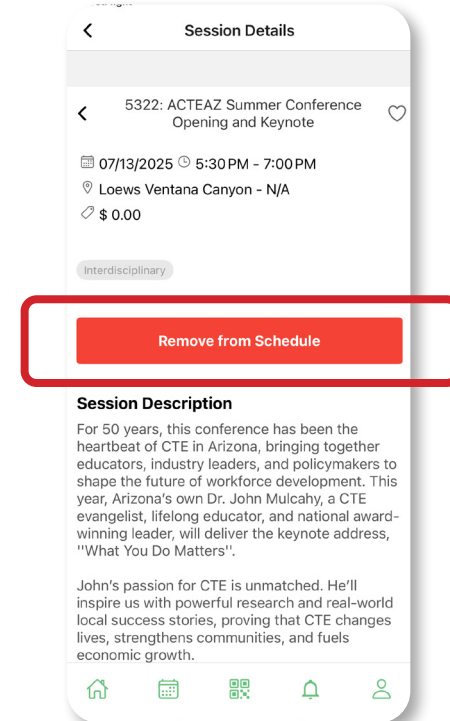
2

Click on a session to see details such as time, location, cost, session and speaker information.

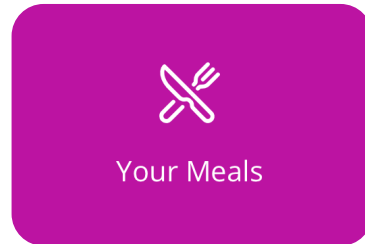


3

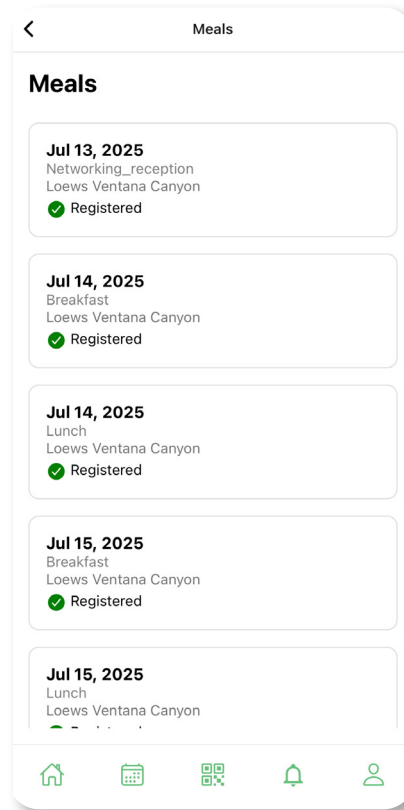
To remove a session from your schedule, click "Remove from Schedule."



App Features



Your Meals lists which meals you are registered for each day of the conference. This includes the event and location for each meal.



App Features

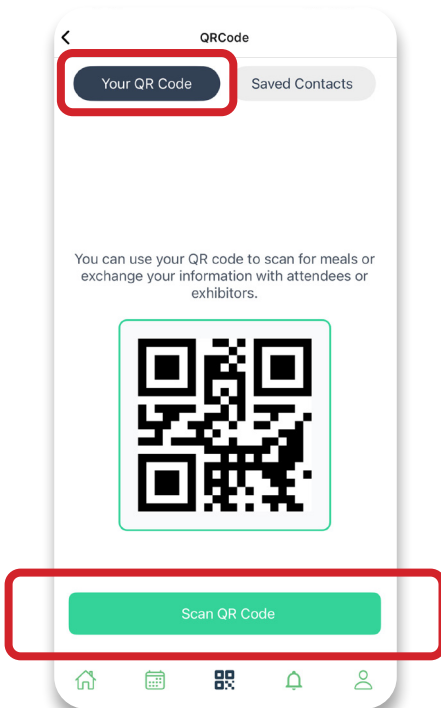


QR Code

The QR Code lets you scan for meals, exchange information with attendees or other exhibitors, and save contacts. It also allows attendees to save your contact information.

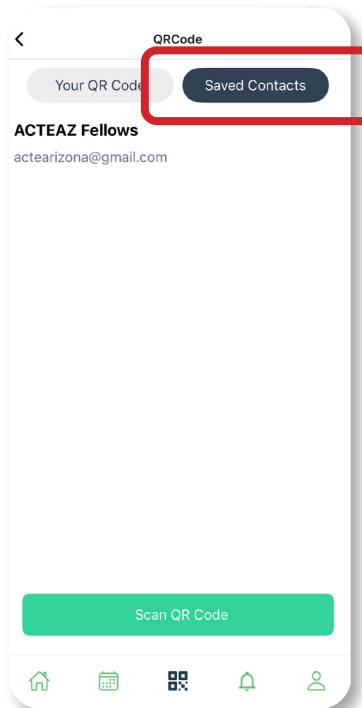
1

Select "Your QR Code" for attendees to save your contact. Click "Scan QR Code" to open the camera.



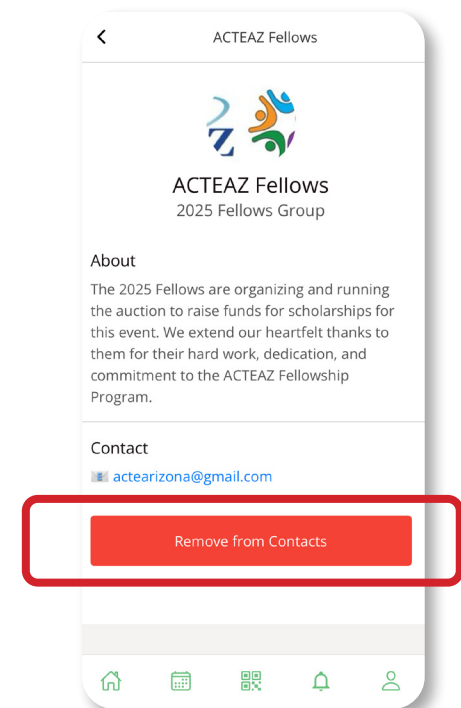
2

Scanned QR Codes can be viewed under "Saved Contacts".



3

To view a contact, click their name. You can also remove them from your saved contacts.



App Features

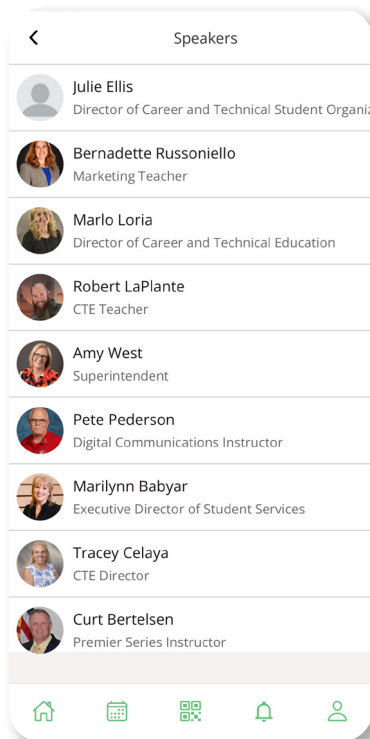


Speakers

Speakers shows the list of speakers who are presenting.

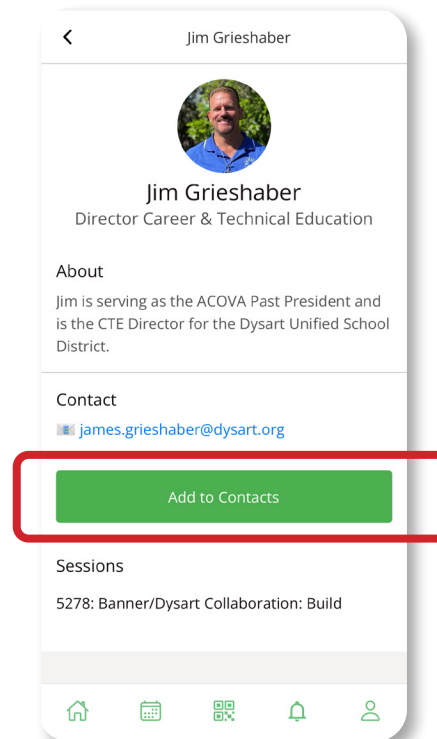
1

You can view the list of speakers here.



2

Click on a speaker profile to view their bio, contact information, and session(s) they are presenting. You can also choose “Add to Contacts” which will be placed under Saved Contacts in QR Code.



App Features



Exhibitors

Exhibitors includes the list of exhibitors at both conference hotels.

1

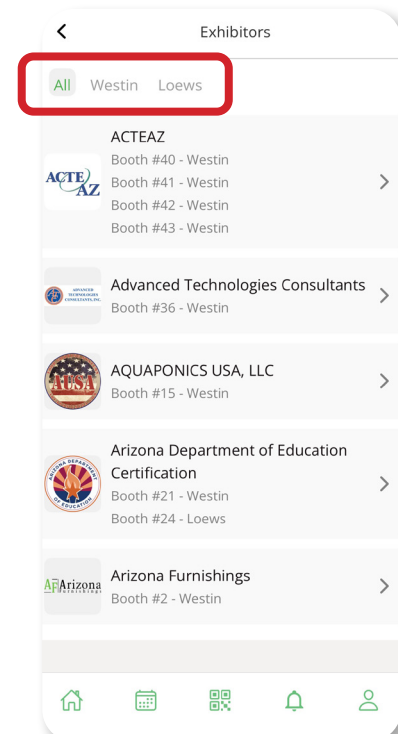
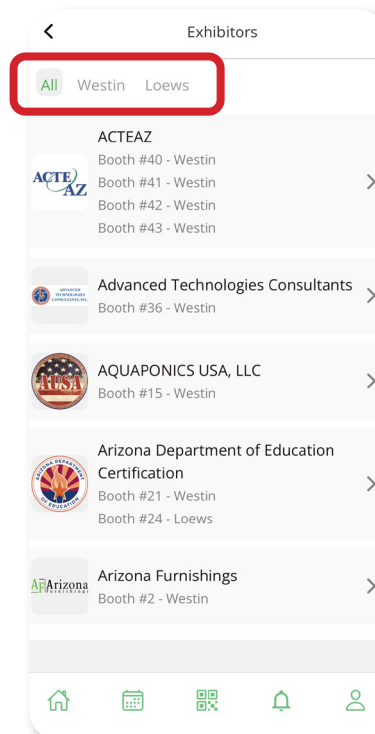
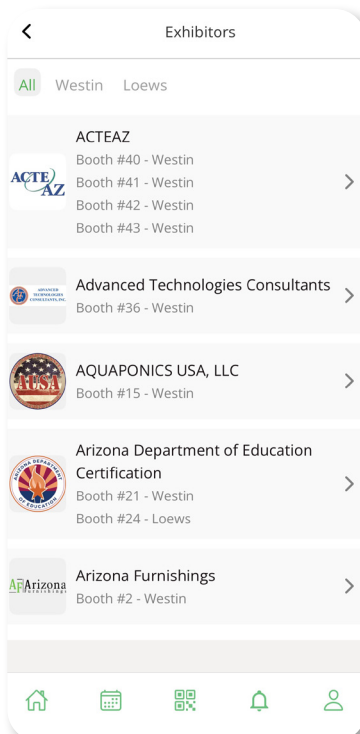
View the full list of exhibitors.

2

Select “Westin” to see all exhibitors at the Westin.

3

Select “Loews” to see all exhibitors at Loews.



App Features

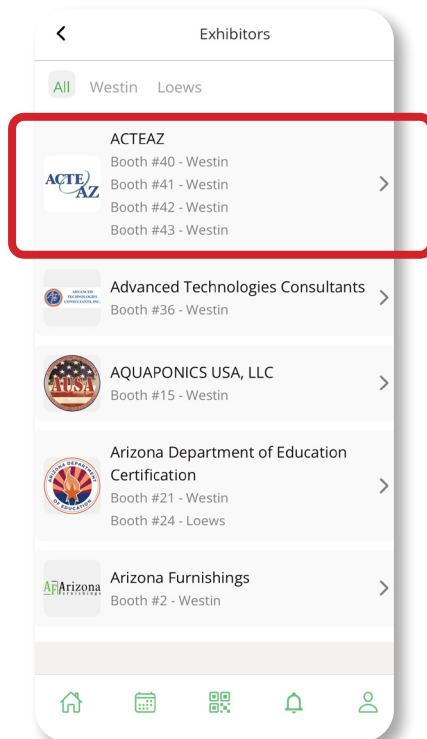


Exhibitors

Exhibitors includes the list of exhibitors at both conference hotels.

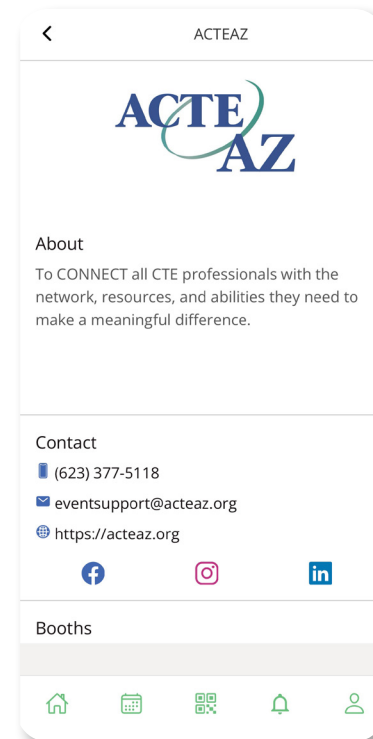
4

You can also view your Exhibitor profile by selecting your company.



5

Scroll through to view all the information included in your profile.



App Features



Floor Maps

Floor Maps includes the Hotel Maps and Exhibitor Maps for both hotels.

1

Choose to view either the Hotel Map or Exhibitor Map.



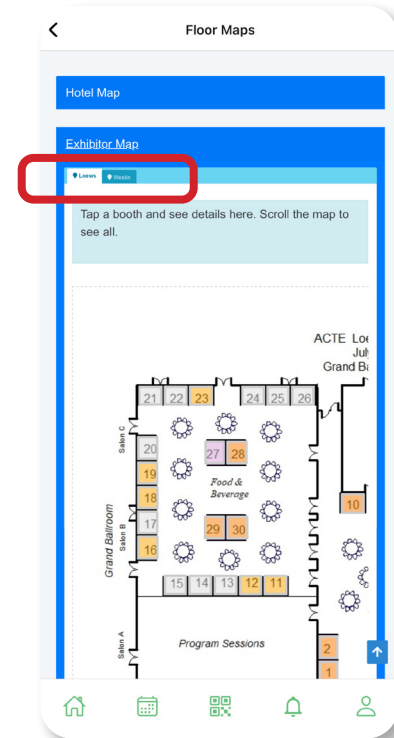
2

For the Hotel Map, select Loews or Westin in the top left corner.

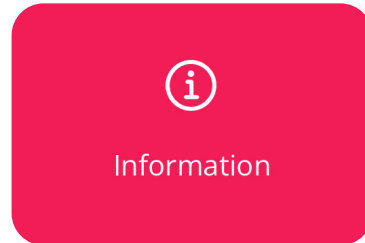


3

For the Exhibitor Map, select Loews or Westin in the top left corner. Tap on an exhibitor booth to view more details.

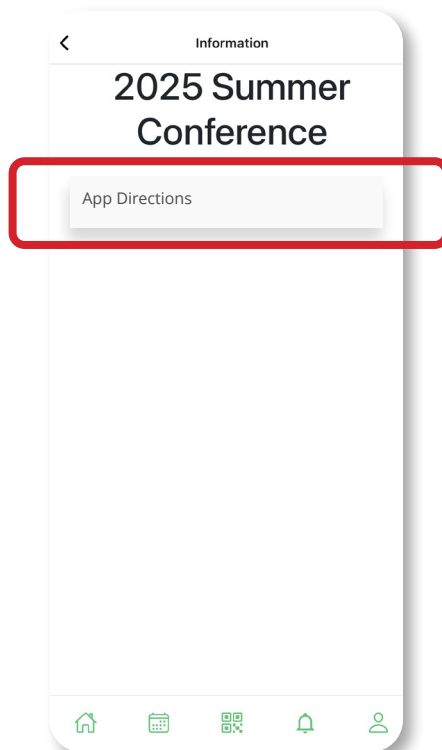


App Features



Information contains all app documents and conference resources.

- 1 View the list of available conference documents.



- 2 Click on a document to open and view it.

